



## **ARCHITECTURAL/LANDSCAPE REQUEST GUIDE**

***Please be sure to include what's listed below:***

- Contractor's Certificate of Insurance (Box marked 'Certificate Holder' (*bottom left corner*) **must** contain your name and address, not the contractor, association name or township)
- Contractor's Proposal
- Specification of materials (Colors, types, etc.)
- Color Pictures (Siding, Windows, etc.)
- Description of area (Size, Dimensions, etc.)
- Detailed Diagram with measurements of area of proposed modification/addition
- Plot Plan of your lot showing location of modification/addition (May be obtained from your township)
- List species or types of trees/plants